

Step-by-step candidate registration process for IREMjobs.org

(Note: screens may look slightly different, depending on your computer operating system and web browser. However the site and links will be the same.)

1. The IREMjobs Welcome page should look like something like this:

You can reach this page by typing www.iremjobs.org into your browser bar, or clicking the "Visit IREMjobs.org today!" link at the bottom of the IREMjobs page in IREMFirst.

2. Click on the link that says "click here to register," which can be found in the small gray box on the bottom right of the screen.

IREM IREMJobs.org powered by realestatejobs.com

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Welcome!

Utilizing customized technology specifically for the real estate industry, companies can now post available positions and individuals can respond confidentially through the new IREM Jobs site. Here you will also find employment tools and resources to assist with human resource challenges and career management and development. As always, IREM seeks to tailor its services specifically to the needs of both individual and corporate members. Please provide us feedback and input as we continue to refine this portion of our site and its functionality.

Find A Job

You can browse available positions by selecting a job category from the list below. Once logged in, you can view more details and apply confidentially on-line.

Please select a category:
All Categories
Search!

Employers Post a Job!

Real estate industry employers can post job opportunities, track their exposure and communicate directly with prospective candidates.
[Click here to register](#) or log in below.

Need Help?

If you need help using this site, you can [email us](#). For immediate assistance, please call 214-880-9040.

MEMBER LOGIN

If you are already registered with IREMJobs.org, please log in here.
Username:
Password:
 Remember Me

NOTE: IREM members, please register on the IREM Jobs Web site, even if you have registered on the general IREM site. For confidentiality reasons, the "iremjobs.org" login is separate from the "irem.org" login.

REGISTER NOW!

To access all the benefits of this site, please [click here to register](#).

3. The first page of the registration process will look like this:

4. To register as a candidate, [click the button in front of Candidate](#). If you are an IREM member, be sure to click the I am an IREM Member box as well! Then click [Continue](#).

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Register Now!

Select Account Type

To enjoy the full benefits of the site, we require you to complete a short registration form. Registration is free and only takes a few minutes.

You may register as a Candidate if you want to learn about or find jobs or you may register as an Employer if you want to post positions and locate qualified candidates. Either way, make sure to take advantage of the benefits available only to IREM members by checking the IREM member box.

Register me as a...
 Candidate I am an IREM member.
 Employer

MEMBER LOGIN

If you are already registered with IREMJobs.org, please log in here.
Username:
Password:
 Remember Me

NOTE: IREM members, please register on the IREM Jobs Web site, even if you have registered on the general IREM site. For confidentiality reasons, the "iremjobs.org" login is separate from the "irem.org" login.

REGISTER NOW!

To access all the benefits of this site, please [click here to register](#).

5. The next page will display the privacy statement. Please read, then **check the box** that says "I have read, understood, and accept the terms and conditions described above." Then **click the I Agree button**.

6. The next page will look something like this:

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Register Now!

Primary Contact Information

Please provide the following information and click "continue."
(*required information in bold.)

General Profile Information
First Name
Middle Name
Last Name
Email Address

Username (6-20 characters, must begin with a letter)
Password (at least 4 characters)
Password (confirm)

MEMBER LOGIN
If you are already registered with IREMJobs.org, please log in here.
Username
Password
 Remember Me

REGISTER NOW!

To access all the benefits of this site, please [click here to register](#).

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Choose a username and password that will be easy for you to remember and fill in your name and contact information. The fields shown above in yellow (they may not be yellow on your screen) are required fields. Click Continue when you have filled in the required information. If you are an IREM member, the next screen will ask to confirm your IREM member number.

7. Your registration is now complete. On this page, click "Take Me to Career Tools" to view the Career Tools page and be able to search for a job and post your resume.

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Thank You for Registering!

You have been automatically logged in and are now ready to access the tools available to facilitate your job search or just stay in touch with the real estate employment market.

Complete your personal profile data now or select from the Career Tools in the left menu bar.

Update My Profile
Now that you have registered, please set your communication preferences to let us know how to notify you when jobs are posted that match your criteria. Also complete your addresses, phone numbers and additional contact info.

Take Me to Career Tools
Take me to Career Tools now.

CAREER TOOLS
Career Tools
Search Jobs
Favorite Jobs
Active Job Applications
Mailbox
Resumes
My Profile
Help

LOG OUT
Logged in as Kkazmier

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8. The Career Tools page looks like this:

Whenever you log in to IREMjobs, you will be taken to this page. To post a resume, click Resumes and you will be walked through the process.

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Career Tools

Mailbox
You have 0 unread message(s) in your mailbox.
[Check for messages and site notifications.](#)

Job Quick Search
You can browse available positions by selecting a job category from the list below.

Please select a category:
 [Advanced Search](#)

Search!

Favorite Jobs
Keep interesting positions in one place until you are ready to apply.

Active Job Applications
Here is a list of jobs applied for.

Resumes
Create, post and organize resumes, and provide additional information to make it easier for the right employer to find you.

My Profile
Update communication preferences and to add or change personal profile information.

CAREER TOOLS

- Career Tools
- Search Jobs
- Favorite Jobs
- Active Job Applications
- Mailbox
- Resumes
- My Profile
- Help

LOG OUT

Logged in as kkazmier
Logout